

# A BILL

## FOR

AN ACT TO ESTABLISH FEDERAL VOCATIONAL AND SKILLS ACQUISITION COLLEGE YANKABA, KANO STATE TO PROVIDE FOR RESEARCH, TEACHING, INSTRUCTION AND TRAINING ON VOCATIONAL AND SKILLS ACQUISITION AND FOR RELATED MATTERS

*Sponsored by Hon. Hassan Shehu Hussain*

[ ] Commencement

ENACTED by the National Assembly of the Federal Republic of Nigeria as follows-

1 PART I - ESTABLISHMENT, OBJECTIVES, POWERS AND THE GOVERNING  
2 COUNCIL OF THE COLLEGE

3 1.-(1) There is established in Yankaba, Kano State the Federal  
4 Vocational and Skills Acquisition College (herein referred to as "the  
5 College").

Establishment of the Federal Vocational and Skills Acquisition College Yankaba, Kano State

6 (2) The College shall be-

7 (a) a body corporate with perpetual succession and a common seal  
8 and may sue and be sued in its corporate name;

9 (b) shall be capable of-

10 (i) acquiring, holding and disposing of the College's property; and

11 (ii) perform such other acts and things as a body corporate may by  
12 law and by the provision of this Act do or perform.

13 2.-(1) The objectives of the College shall be to-

Objectives and Powers of the College

14 (a) teach, research, instruct, and train students in both full-time and  
15 part-time courses in:

16 (i) Vocational, Skills Acquisition in areas, but not limited to:

17 (a) Automobile Servicing;

18 (b) Fabrication and Welding. Photography; Fashion Design and  
19 Cosmetology; Plumbing;

1           (c) Catering; Carpentry/woodwork, and Electrical and Solar  
2 Maintenance;

3           (ii) in such other applied fields connected to the implementation of the  
4 objectives set out in this Bill;

5           (b) develop and conduct courses for training of students as well as  
6 teachers in the area of its objectives;

7           (c) expand the horizon for indigenous research and provide the basis  
8 for cooperation, partnership, and collaboration with relevant institutions,  
9 researchers, and stakeholders in Nigeria as well as the global arena; and

10          (d) organize workshops, seminars, and conferences connected to the  
11 development of approved courses and the educational sector in general.

12          (2) to carry out the objectives set out in subsection (1) of this section,  
13 the College shall have the power to-

14          (a) erect campuses, relevant teaching and research departments, and  
15 units as circumstances so dictate in accordance with the guidelines and  
16 approval of the National Board for Technical Education (NBTE);

17          (b) conduct examinations and grant Certificates, National Diplomas,  
18 Higher National Diplomas, Professional Certificates, and other marks of  
19 distinctions to students or persons who have passed and completed an  
20 approved course of study of the College;

21          (c) institute and award fellowships, scholarships, bursaries, medals,  
22 titles, prizes, distinctions, and other relevant awards related thereto;

23          (d) provide for the welfare, discipline, and promotion of members,  
24 staff, and children of members or staff of the College;

25          (e) receive from students and other persons pursuing an approved  
26 course of study in the College, fees and other charges subject to periodic review  
27 as may, from time to time, be directed by the Governing Council;

28          (f) grant and award honorary fellowship or academic titles to  
29 reputable individuals that have contributed to the growth and sustainability of  
30 the Centre and humanity in general;

1 (g) build, equip, and maintain lecture theatres, residential halls,  
2 laboratories, refectories, sports and leisure facilities, printing and  
3 publishing facilities, and other facilities that are necessary or incidental to  
4 the growth, development, and sustainability of the College;

5 (h) invest disposable incomes on projects that are meaningful and  
6 significant to the growth, development, and financial freedom of the  
7 College;

8 (i) borrow at interest, or on the security of the College's landed  
9 property or funds, amounts of money needed for projects connected to the  
10 development of the College but subject to the approval of two third-majority  
11 of members of the governing council after due consultation with economic  
12 and financial experts;

13 (j) encourage and make provision for research;

14 (l) consider and approve the annual estimates of the College;

15 (m) accept gifts and donations whose terms and conditions are  
16 consistent with the objectives set out in this Act; and

17 (n) enter into a contract and do all things necessary or incidental to  
18 the implementation of the objectives of the College.

19 (3) The powers conferred on the College by the provision of  
20 subsection (2) of this section shall be exercised by the Council on behalf of  
21 the College or by other manner prescribed by the Council.

22 3.-(1) There is to be established for the College a governing body  
23 herein referred to as "the Council" to give effect to the provisions of this Act.

Establishment  
and Composition  
of the Governing  
Council

24 (2) Subject to the provisions of subsection (1) of this section the  
25 Council shall comprise of the following members-

26 (a) the Chairman and other members who shall be persons with  
27 both the requisite knowledge and practical experience to be appointed by the  
28 President;

29 (b) the College's Officer in charge of policy, planning and strategy;

30 (c) the Rector of the College;

1 (d) the Registrar of the College who shall be the Secretary of the  
2 Council;

3 (e) one representative of the National Board for Technical Education  
4 (NBTE); and

5 (f) one representative of the Federal Ministry of Education.

6 (2) The members of the Council shall receive remuneration and  
7 allowances as may be determined by the President from time to time.

8 (3) The proceedings of the Council shall be in a manner set out in the  
9 schedule to this Bill.

Tenure of Office  
of the Members  
of the Council

10 **4.-(1)** The Chairman and other members of the Council shall hold  
11 office for a period of four years and may only be reappointed for another term  
12 of four years.

13 (2) When a member of the Council appointed by the president wishes  
14 to resign from his membership of the Council, he or she shall do so by a hand-  
15 written notice addressed to the President and copied to the Minister and the  
16 Council.

17 (3) The member stated in subsection (2) above shall cease to be a  
18 member of the Council upon the President's acknowledgment of his or her  
19 letter of resignation.

20 (4) When there is a vacancy in the membership of the Council, the  
21 person representing the same interest as the one whose exit created the vacancy  
22 shall be nominated or appointed as circumstances dictate to fill such position.

Cessation of  
Membership

23 **5.** A member of the committee shall cease to hold office if-

24 (a) he or she becomes permanently incapacitated or insane;

25 (b) he or she is convicted of any offence by a competent court of a  
26 superior record that he is dishonest; and

27 (c) he is found guilty of serious misconduct with regard to his duties.

Establishment,  
Composition and  
Functions of the  
Academic Board

28 **PART II - ORGANIZATION OF ACADEMIC AND ADMINISTRATIVE**

29 **TASKS OF THE COLLEGE**

30 **6.-(1)** Subject to the powers and general oversight of the Council, the

1 College shall have an Academic Board to-

2 (a) set guidelines, organize and monitor lectures of approved  
3 academic courses, examinations, and research projects;

4 (b) determine passes or failures in all approved academic courses  
5 in line with criteria spelt out in the academic policy or any other directives  
6 given by the National Board for Technical Educational (NBTE); and

7 (c) perform such other functions as may be assigned or delegated to  
8 it by the Council or the Rector.

9 (2) The Academic Board shall comprise of the following members-

10 (a) the Rector who shall be the Chairman;

11 (b) Deans of Faculties;

12 (c) Heads of Academic Departments;

13 (d) the Registrar who shall be the Secretary;

14 (e) the Centre's Librarian; and

15 (f) resource persons that may be appointed by the chairman from  
16 within or outside the College as consultants.

17 7.-(1) Subject to the general oversight of the governing council,  
18 there shall be a selection committee for the College which shall composed of  
19 the following members-

Establishment  
and Composition  
of the Selection  
Committee for  
other Principal  
Officers

20 (a) the chairman and four other members of the Council;

21 (b) the Rector of the College; and

22 (b) two members of the academic Board none of which shall be the  
23 Rector or a member of the Council.

24 (2) The functions, procedures, and other related activities of the  
25 selection committee constituted in subsection (1) of this section shall be in  
26 accordance with the standards set out by the Council.

27 8.-(1) Subject to the provisions of section 13 of this Act, an  
28 interview panel shall be constituted to conduct interviews of candidates  
29 seeking to occupy non-principal offices of the College and it shall consist of-

Establishment  
and Composition  
of the College's  
Interview Panel

30 (a) the Rector;

1 (b) two representatives of the faculties in which the vacancy is  
2 declared;

3 (c) the head of the departments concerned; and

4 (d) the Registrar who shall be the secretary of the Panel.

5 (2) The functions, procedure, and other matters of the Panel shall be  
6 determined from time to time by the Council.

7 PART III - PRINCIPAL OFFICERS AND OTHER EMPLOYEES

8 OF THE COLLEGE

Appointment  
of the Rector

9 **9.**(1) There shall be a Rector for the College who shall be appointed  
10 by the President on the recommendation of the Minister of Education;

11 (2) The Rector shall be a person with a cognate experience of not less  
12 than 10 years in his academic field and vocational teaching competence;

13 (3) The Rector shall be a person with the requisite qualifications and  
14 practical teaching and research experience;

15 (4) Where there is a vacancy for the post of the Rector, the Council  
16 shall specify-

17 (a) the advertise the vacancy in reputable and widely read national  
18 newspapers;

19 (b) the requirements from persons seeking to occupy the post;

20 (c) the terms and conditions of service attached to the post and  
21 thereafter shortlist the names of suitable candidates for the consideration of the  
22 minister;

23 (5) Subject to the provisions of subsection (3) of this section, the  
24 president shall appoint one of the candidates recommended by the minister for  
25 the post of the Rector;

26 (6) Subject to the general oversight of the Council, the Rector shall be  
27 the chief executive of the College vested with the responsibility of running all  
28 academic and general administration activities of the College and shall  
29 perform such other functions as assigned to him by the Governing Council;

30 (7) The College shall hold office for a single unrennewable term of five

1 years in accordance with the conditions of service stipulated in his or her  
2 appointment letter.

3 **10.**-(1) The Council shall appoint for the College a Deputy Rector Appointment of  
4 (Academic) and a Deputy Rector (Administration) from a list of five most Deputy Rector  
5 senior academic staff in order of preference submitted by the Rector to assist  
6 him in the discharge of his duties.

7 (2) The Council shall appoint the Deputy Rector after due  
8 consideration of the recommendation of the selection Committee  
9 inaugurated for the purpose in section 7 of this Act.

10 (3) The functions of the Deputy Rector (Academic) shall be to-

11 (a) assist the Rector in the handling of academic matters of the  
12 College;

13 (b) act as the acting Rector in the absence of the Rector or when, for  
14 some reason, the post of the Rector is vacant;

15 (c) perform such other duties as may be assigned to him by the  
16 Rector or the Council.

17 (4) The functions of the Deputy Rector (Administration) shall be  
18 to-

19 (a) assist the Rector in the discharge of administrative duties of the  
20 College; and

21 (b) perform such other duties assigned to him by the Rector or the  
22 Council.

23 **11.**-(1) There shall be a Registrar appointed by the Council to serve Appointment of  
24 as the secretary of- Register

25 (a) the Council;

26 (b) the Academic Board; and

27 (c) such other subcommittee(s) constituted by the Council.

28 (2) The registrar shall also handle the records and correspondences  
29 of the College and perform such other functions as may be assigned to him  
30 by the Rector or the Council.

Appointment  
and Functions  
of other Principal  
Officers of the  
College

1                   **12.**-(1) The Council shall appoint for the College-  
2                   (a) a Bursar; and  
3                   (b) a Librarian.  
4                   (2) The Bursar shall be responsible to the Rector for the  
5 administration and general control of the financial affairs of the College;  
6                   (3) The Librarian shall be responsible to the Rector in administering  
7 and coordinating the activities of the central, faculty, departmental, and other  
8 libraries of the College;  
9                   (4) The Bursar and the Librarian of the College shall both hold office  
10 for a single term of five years only.

Other Employees  
of the College t

11                   **13.**-(1) The Governing Council may also appoint other persons into  
12 the academic and non-academic staff of the College to assist the Rector and  
13 other principal officers in carrying out academic and administrative functions  
14 of the College;  
15                   (2) The remuneration, allowances, pensions, and other conditions of  
16 service of the employees of the College shall be determined by the Council in  
17 consultation with the Federal Civil Service Commission.

Procedure for  
Resignation

18                   **14.**-(1) Where the Rector wishes to resign, he or she shall do so  
19 through a letter addressed to the president and copied to the minister and the  
20 Council;  
21                   (2) Other principal officers and employees who wish to resign shall  
22 do so in a manner prescribed by the Council.

23                   PART IV - FINANCIAL PROVISIONS

Funding of the  
College

24                   **15.**-(1) There is established for the College a fund into which shall be  
25 paid-  
26                   (a) all monies appropriated through the National Assembly;  
27                   (b) all monies that may be granted by the Federal Government  
28 through the National Board for Technical Education (NBTE);  
29                   (c) all monies received through donations gifts and grants-in-aid;  
30                   (d) all subscriptions, fees, and charges for services rendered by the

1 College; and

2 (e) returns on investments and other monies or assets that may  
3 accrue to the Council or the College;

4 (2) The College's Council shall submit to the minister responsible  
5 for education, through the National Board for Technical Education (NBTE),  
6 an estimate of its revenue and expenditure for the succeeding year.

7 (3) The estimate stated in subsection (2) above shall be submitted  
8 not later than three months before the end of each financial year or at such  
9 other times as the minister or the Board may direct.

10 **16.**-(1) The Council shall keep proper accounts of its receipts, Account and  
Audit  
11 payments, assets, and liabilities with regards to each financial year as well as  
12 proper records connected therewith;

13 (2) When the accounts subject to the provisions of subsection (1)  
14 above is certified by the Council, the account shall be audited by a firm  
15 approved by the Council from the list and in accordance with the guidelines  
16 supplied by the office of the Auditor General of the Federation;

17 (3) The auditor appointed for the purpose of this section shall not  
18 be a member of the Council;

19 (4) Subject to the provisions of this section the audited accounts  
20 shall be published within three months from the end of the financial year to  
21 which the accounts relate.

22 **17.** The Council shall notwithstanding the provision of section 16 Annual Reports  
23 of this Act, submit to the Minister an annual report of its activities and  
24 administration of the College's fund pursuant to objectives set out in this  
25 Bill.

26 PART V - DISCIPLINE

27 **18.**-(1) Subject to the provisions of this clause, where it appears to Discipline of  
students  
28 the Rector that any student of the College has been found guilty of  
29 misconduct, the Rector may, without prejudice to any other disciplinary  
30 powers conferred on him by this Bill or regulations made, direct-

1           (a) that the student shall not during such period as may be specified in  
2 the direction, participate in such activities of the Institute, or make use of such  
3 facilities of the College, as he may specify;

4           (b) that the activities of the student shall, during such period as may be  
5 specified in the directions, be restricted in such manner as may be so specified;

6           (c) that the student be suspended for such period as may be specified  
7 in the directions; or

8           (d) that the student be expelled from the College.

9           (2) Where there is temporarily no Rector or where the Rector refuses  
10 to apply any disciplinary measures, the council, either directly or through some  
11 other staff, may apply such disciplinary actions as specified in sub-section (1)  
12 to any student of the College who is guilty of misconduct.

13           (3) Where a direction is given under subsection (1) (c) or (d) of this  
14 clause in respect of any student may, within a period of 21 days from the date of  
15 the letter communicating the decision to him, appeal from the direction to the  
16 council; and where such an appeal is brought, the council shall, after causing  
17 such inquiry to be made in any manner the council deems just, either confirm or  
18 set aside the direction or modify it in such manner as the council may think fit.

19           (4) The fact that an appeal from a direction is brought in pursuance of  
20 subsection (3) of this section shall not affect the operation of the direction while  
21 the appeal is pending;

22           (5) The Rector may delegate his power under this clause to a  
23 disciplinary committee consisting of such members of the College as he may  
24 nominate;

25           (6) Nothing in this clause shall be construed as preventing the  
26 restriction or termination of a student's activities in the College otherwise than  
27 on the grounds of misconduct;

28           (7) The directions as contained in Sub 1(a) and (b) may be combined.

29           (8) In all cases under this clause, the decision of the council shall be final.



Interpretation      1                    **21.** In this Bill, unless the context otherwise requires-

2                    "College" means the Federal Vocational and Skills Acquisition College,  
3                    Yankaba, Kano State;

4                    "Council" means the Governing Council of the College established in section 3  
5                    of this Act;

6                    "President" means the President of the Federal Republic of Nigeria; "Minister"  
7                    means the Minister responsible for Education;

8                    "Board" means the Academic Board established in section 6 of this Act to  
9                    organize and monitor the academic tasks of the College;

10                   "Committee" means the selection committee established in section 7 of this Act  
11                   to screen and write recommendations about candidates seeking to occupy  
12                   principal offices of the College;

13                   "Panel" means the interview Panel established in section 8 of this Act to screen  
14                   non-principal officers of the College;

15                   "Rector" means the chief executive officer vested with the responsibility of  
16                   managing the day-to-day academic and administrative activities of the College  
17                   appointed by the president in section 9 of this Act.

18                   "Registrar" means the Chief Registrar of the College appointed in section 11 of  
19                   this Act to keep records, handle correspondence, and serve as the Secretary of  
20                   the Council, Academic Board, and other important committees or  
21                   subcommittees of the College;

22                   "Bursar" means an officer appointed in section 12 of this Act who is  
23                   responsible to the Rector and handles the financial affairs of the College; an  
24                   "Librarian" means one of the principal officers appointed in section 12 of this  
25                   Act to organize, coordinate, and administer the activities of all the libraries in  
26                   the College.

Citation            27                    **22.** This Bill may be cited as the Federal Vocational and Skills  
28                    Acquisition College, Yankaba, Kano State (Establishment) Bill, 2023.

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SCHEDULE

*(Section 3(3))*

SUPPLEMENTARY PROVISIONS RELATING TO THE GOVERNING COUNCIL

*Proceedings*

1.-(1) The Council may, subject to the provisions of this Bill, make standing orders to regulate its proceedings or those of any of its Boards, Committee or subcommittee(s) for the purpose of giving effect to the objectives set out in this Act.

(2) The quorum of the Council shall be the chairman or the secretary and four other members of the Council.

2.-(1) The Council shall meet quarterly and whenever circumstances dictate, it may organize such other number of meetings provided it is summoned by the chairman or by notice given to him by not less than four other members of the Council.

(2) Where the chairman received such notice he shall summon a meeting of the Council to be held not later than seven (7) days from the date on which the notice is served.

3. The chairman shall preside at all meetings of the Council but if he is absent, other members present at the meeting shall elect one of the members amongst them to preside at such meetings.

4.-(1) Whenever the Council requires the advice of any person or institution on any matter related to the objectives set out in this Act, the Council shall co-opt the said person for a period of time it considers necessary.

(2) A person cop-opted for the purpose stated above shall not be entitled to vote at any of the meetings of the Council and shall also not be counted for the purpose of forming a quorum.

*Committees*

3.-(1) For the purpose of implementing the objectives set out in this Bill, the Council may appoint such number of subcommittees it considers

1 necessary or expedient to execute on behalf of the Council such other functions  
2 as the Council may from time to time delegate;

3 (2) The number of persons so appointed in the sub-committee(s) may  
4 not necessarily be members of the Council;

5 (3) A person other than a member of the Council shall hold office in  
6 the Council, the Academic Board, Committee, and such other subcommittee(s)  
7 in accordance with the terms of his or her appointment as the Council may from  
8 time to time determine;

9 (4) Where the subcommittee(s) make a decision, such decision shall  
10 become effective only when it is approved by the Council.

11 *Miscellaneous*

12 4.-(1) The seal of the Council shall be authenticated by the signature  
13 of the Chairman or any other person(s) authorized by the Council to act for that  
14 purpose;

15 (2) Any contract, instrument, or transaction which if executed by a  
16 person who is not a corporate body would not be required to be under the seal of  
17 the Council may be carried out or executed on behalf of the Council by the  
18 Chairman or a person so authorized generally or specifically as circumstances  
19 so dictates to act for that purpose;

20 (3) Any document claiming to be a document bearing a task duly  
21 executed under the seal of the Council of the College shall be recorded as such  
22 and unless the contrary is proved, shall be presumed to be so executed.

23 5. The validity of proceedings of the Council, Board, or Committee of  
24 the College shall not be questioned on account of any vacancy in their  
25 membership or by any defect in the appointment of their members or by reason  
26 that a person not entitled to do so took part in their proceedings.

EXPLANATORY MEMORANDUM

This Bill seeks to establish the Federal Vocational and Skills Acquisition College, Yankaba, Kano State to provide full and part-time courses in vocational and skills acquisition and other fields of studies and to make provisions for the General Administration of the College.